**NATIONAL PRODUCTIVITY AND COMPETITIVENESS COUNCIL (NPCC)**

**EXPRESSIONS OF INTEREST FOR THE SERVICES OF AN IT CONSULTANT/ IT SOLUTION PROVIDER**

**Issued on: 22nd FEBRUARY 2023**

**Procurement Reference No: NPCC/EOI/2023/01**

**Client: National Productivity and Competitiveness Council (NPCC)**

1. **Introduction**

The National Productivity and Competitiveness Council (NPCC) established under the [National Productivity and Competitiveness Council Act No. 9 of 1999](https://www.npccmauritius.org/images/download/40.doc), has the important task of promoting productivity and quality consciousness in the country.

To deliver this service the NPCC is presently organised into 5 sections, namely, Corporate Services & Operations, Business Development & Consultancy, Innovation, Advocacy & Entrepreneurship, Research, Advisory & Knowledge Management and Productivity & Competitiveness Learning Centre.

The NPCC has 28 staff, including a pool of productivity practitioners with strong exposure and experience in different fields. The organisation operates in accordance with its Strategic Plan and is presently implementing many projects which require good communication and IT support to be successful.

1. **Scope of Services for the IT Consultant/IT Solution Provider**

The project relates to securing Consultancy Services in the IT field to assist the NPCC in all activities related to Information Technology (IT), including the development, maintenance and operation of its systems.

The Consultant/ Solution Provider should also assist the NPCC in identifying technological trends and drive innovation to maintain the NPCC's technological level, process and procedures productive and up to date with a view to better service clients.

3.0 **Terms of Reference of the IT Consultant/IT Solution Provider: -**

3.1 **Services to be provided by the IT Consultant / IT Solution Provider**

The following services are expected from the Consultant:

1. To conduct an IT audit, assess and submit report of NPCC`s digital maturity level
2. To develop NPCC`s IT strategy
3. To provide IT related advisory services to improve productivity and implement the most appropriate IT model
4. To design and develop IT systems including an intranet and enforce IT best practices across the organization including the integration of different systems available at NPCC and/or propose new systems
5. To undertake technology installations/configuration including upgrades, and maintenance
6. To ensure the secure and effective operation of all IT systems, related applications, hardware and software
7. To review and analyse performance of IT system and ensure compliance with all regulations in force.
8. To support the design, development and maintenance of databases and servers
9. To manage and update IT security as well as all related licences
10. To assist with evaluation and procurement of IT products/services.
11. To advise in the scaling up of all IT related projects including the Enterprise Go Digital (EGD) Project and in the implementation of IT solutions for enterprises including Mobile App/Web App development for multiple platforms.
12. To advise and support on the setting up of an IT unit to service the NPCC including input for the job profile of the personnel
13. **Duration of Assignment**

The assignment is for a period of 12 months

**5.0 The profile of the IT Consultant/IT Solution Provider: -**

The Consultant/Solution Provider is expected to hold the following qualification and experience for the assignment: -

**5.1 Minimum Required Qualifications**

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| --- |
| * A Master’s Degree in IT/Technology related field (Information & Communication Technology / Computer Science Engineering) or any equivalent professional qualification
* Qualification in Management will be an advantage.
 |
| * Have exposure to local / international training, workshops and conferences on emerging technologies from leading IT Solution Providers.
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**5.2 Minimum Required Experience**

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| --- |
| * Have a minimum of 10 years Industry experience.
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| * Have at least 5 years’ experience in a management position with Project Management Experience
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| * Have exposure to both public and private sector operations including SMEs
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| * Experience in emerging technologies will be an advantage

***Note: Companies with team member/s having the minimum required qualification and experience as per 5.1 and 5.2 above may submit their proposal.*** |

**6.0 How to Register?**

The registration form to be filled online or submitted in a sealed envelope, clearly marked “Expression of Interest for the services of an IT consultant/ IT Solution Provider” addressed to the Executive Director, National Productivity and Competitiveness Council (NPCC), 3rd Floor Catalyst, Cybercity, Ebene, not later than 08th March 2023 at 14:00

**7.0** Applicants must provide together with their registration form, evidence that they possess the required skills, knowledge and professional experience as described above, along with:

·        Company profile with track record of the proposed Consultant (if applicable);

·        Experience of having successfully deployed similar assignments;
·        References for similar assignments;

**Submission Deadline: 08th March 2023 at 14:00**

**Disclaimer:**

The NPCC reserves the right to accept or reject any interest expressed and or annul the EOI without incurring any liability whatsoever to any Service Provider.

For any additional information, kindly reach out to the NPCC.

NPCC, 3rd Floor,
The Catalyst,
Silicon Avenue,
Ebene.
467 77 00.
Email: npccmauritius@intnet.mu

Website: www.npccmauritius.